

Fact Sheet for study stays abroad with ERASMUS+ (SMS)

Target group	Bachelor's, master's and PhD students from all subjects at HHU
1. Basic information	<ul style="list-style-type: none"> Minimum duration: 60 days or 2 months Maximum funding period: 105 days (= 3,5 month) for 1 semester, 210 days (= 7 months) for 2 semesters
2. Application deadlines	<p>Application deadlines vary by subject</p> <ul style="list-style-type: none"> Please check with your Erasmus Departmental Coordinator Please note: The deadline for each subject applies to study visits in both the winter and summer semesters!
3. Documents before the stay	<ul style="list-style-type: none"> Application documents for your Erasmus Departmental Coordinator Online application (see homepage) Travel expense form / Green Travel Grant Agreement digitally filled out and signed Online Learning Agreement signed by you, your Erasmus Departmental Coordinator and the host University <p>All information and forms will be sent to you in advance by the International Office!</p>
4. Final documents	<ul style="list-style-type: none"> Confirmation of Stay by E-Mail, signed by the host university max. 1 week before departure Experience report, to be uploaded via MoveOn (see homepage for guideline) EU-Survey – You will receive an automatic e-mail from the Beneficiary Module
5. Conditions for receipt of the funding	<ul style="list-style-type: none"> On-time submission of the application to Erasmus Departmental Coordinator and the International Office Completeness of the application documents Selection by Erasmus Departmental Coordinator Minimum duration of stay achieved <p>Detailed selection criteria can be found on the website of the individual subjects!</p>
6. Grant	<ul style="list-style-type: none"> You will be informed by your Erasmus Departmental Coordinator if you have been selected for the funding The grant comprises a financial allowance calculated on the basis of the exact number of days, but for at most 105 or 210 days (see Basic information) Once submitted all the documents before the start, you will receive approx. 70 – 80 % of the funding, after submitting the final documents, the remaining approx. 20 – 30 % will follow (see Checklist)
7. Country groups	<ol style="list-style-type: none"> Country group (600 € / month or 20 € / day): Belgium, Denmark, Finland, France, UK, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, Netherlands, Norway, Austria, Sweden Country group (540 € / month or 18 € / day): Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain, Czech Republic, Cyprus Country group (540 € / month or 18 € / day): Bulgaria, Croatia, Hungary, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey
8. Additional payments	<ul style="list-style-type: none"> Green Travel: Arrival and departure by environment friendly means of transport (train, bus, carpooling); max. 6 additional daily allowances for travel days Travel Grant: Travel grant depending on the distance to the destination and the means of transport used; for non-environment friendly means of transport (plane, car) max. 2 additional daily allowances for travel days <p>The travel expense form will be sent to you by the International Office!</p> <ul style="list-style-type: none"> Social Top Up: 250 € / month resp. 8,33 € / day extra for students with fewer opportunities (Students with a child/children, students with a disability, students with a chronic illness, students in ongoing employment and first-generation academics) <p>The application form for the Social Top-Up additional funding (declaration on honour) can be found in the online application and must be uploaded together with the online application!!</p>
Contact	International Office, E-Mail: outgoings-europa@hhu.de