

12 steps for Erasmus students to the HHU

| Step | What will I receive? What do I have to do? | Wintersemester (WiSe) | Sommersemester (SoSe) | Who can advise me? Whom can I ask? |
|------|--|---------------------------|--------------------------|--|
| 1 | Your home university nominates you for a stay at HHU. | 15. March | 15 November | Your home university |
| 2 | You will receive information about health insurance and proof of language proficiency and be requested to apply online . Deadline application: 5 April (winter term) / 5 December (summer term) | End of March | End of November | HHU's International Office |
| 3 | Please take care of your Learning Agreement . From June / December onwards you can find HHU's current course catalogue under: https://lsf.hhu.de/qisserver/rds?state=user&type=0 Medical students can find it here: https://www.medizinstudium.hhu.de/en/prospective-students/internationals/erasmus-studies | End of March | End of November | Your Erasmus-Coordinator at your home university and the Erasmus-Coordinator for your subject at HHU |
| 4 | Deadline for your online application to HHU. Make sure to keep the deadline! | 05. April | 5 December | HHU's International Office |
| 5 | You will be requested to register for a German language course for Erasmus students . This is voluntary and <u>not</u> compulsory! | End of April | End of January | HHU's International Office |
| 6 | You will receive your notification of admission . | Upon mid of April | From mid of January | HHU's International Office |
| 7 | The International Office will ask you to apply for a dorm room immediately. | Upon end of April | From end of January | HHU's International Office |
| 8 | You will receive a request to transfer the semester fee (315 Euro as of November 2022). The semester fee must be on the HHU account by 15 July (winter term) / 15 February (summer term) at the latest . | 01. Juli | 1 February | HHU's International Office |
| 9 | You will be invited to apply for a mentor of the Erasmus Student Network (ESN) . | Beginning of July | Beginning of March | HHU's International Office |
| 10 | You will receive your HHU card by post to the address you specified in your online application (see step 2). The documents contain your matriculation number and your initial password . | July to August | February to March | HHU's International Office |
| 11 | Immediately after you received your student ID card , please activate your university identifier : All students (except: medical students) register online for courses at HHU. Medical students will receive their course list from the Medical Faculty. | July to September | February to March | ZIM Helpdesk email: helpdesk@hhu.de , Tel. +49 (0) 211 81 10111 |
| 12 | You will receive your arrival certificate by mail. | Upon beginning of October | Upon beginning of April | HHU's International Office |